

# Islamic Export LC Document Covering Schedule

Original (Please submit in duplicate)

Bank Ref. No. 299T2M

To: Abu Dhabi Commercial Bank PJSC,  
 Trade Finance Operations

Date:   -   -

We present the original letter of credit (LC), all original amendments to the LC, if any, and the enclosed documents for your handling under the LC in accordance with our instructions below.

<b>Beneficiary:</b>	<b>Presentation Details:</b>
	LC No.
	Issuing Bank:
Tel.:	ADCB LC Advising Ref. No. 299T2M2
Fax:	Currency and Bill Amount:
Contact Person:	LC confirmed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Email Address:	

## Documents Presented

Docs	Draft	Invoice	B/L	AWB	Insurance Cert/Policy	Packing/ Weight List	Cert of Origin	Inspection Cert	Benef's Cert	Delivery Note/ Order
Original										
Copy										
Other docs										

An extra copy of all documents required for the bank's records.

<b>Country of origin of Goods</b>	<b>Tenor of LC / Bill</b> <input type="checkbox"/> Sight <input type="checkbox"/> Usance (Please mention Tenor) _____
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## Our Instructions

- Send Documents to issuing bank or confirming bank on approval basis for payment / acceptance - without checking
- Finance under Issuing Bank limit upon their acceptance of due date (with recourse to us, unless it is a complying presentation under LC confirmed by you)

If the documents constitute a complying presentation under the LC, please:

- Negotiate and/or finance the above presentation prior acceptance from Issuing Bank under our facility limit
- Send documents to issuing bank for payment / acceptance

If the documents contain discrepancies, please:

- Contact us for further instructions
- Forward documents to the issuing bank for approval and honour, without our correction
- Cable the issuing bank for approval of discrepancies

## Proceeds Disposal Instruction

- Please debit our account number \_\_\_\_\_ with ADCB in relation to charges
- Credit proceeds to our account number \_\_\_\_\_ with ADCB in  LCY  FCY
- Please remit the net proceeds to our bank account with:  
 [Bank name and address] \_\_\_\_\_  
 [Account No.] \_\_\_\_\_

We herewith submit the documents as per details provided above and accept the terms and conditions on the reverse of this application.

Authorized Signature and Company Stamp

## TERMS AND CONDITIONS

This application and any or all services performed by ADCB Islamic Banking are subject to the Uniform Customs and Practice for Documentary Credits of the International Chamber of Commerce (as applicable).

We certify that, to the best of our knowledge, all enclosed documents and any other document in relation to the underlying shipment or goods as described in the enclosed documents are accurate, correct, and complete original documents which are in full force and effect at the date of this application. We certify that where an amendment has been entered into in relation to the LC, those amendments and any and all other relevant information have been also enclosed to this application.

Any communication in any form to be given or made by a party in connection with this application must be in writing and shall be sent by letter delivered personally [or sent by recorded delivery] or by facsimile or email transmission. Any notice delivered personally shall take effect at the time of delivery. If a notice is made by facsimile/email to us, it shall take effect when the transmission is confirmed by an activity report confirming the facsimile number or email address to which such notice was successfully sent or a facsimile/email confirmation receipt (to the satisfaction of ADCB Islamic Banking). Following the facsimile/email, you may send the original facsimile/email message to us by post but our failure to receive such original facsimile/email message shall not affect the effectiveness of the notice duly given to us by facsimile/email. We acknowledge and agree that all notices and communications in connection with the enclosed documents or the LC shall be sent at our risk.

We hereby agree that you may disclose our confidential information to your employees, officers, representatives or advisors who need to know such information for the purposes of carrying out its obligations under this application and as may be required by law, court order or any governmental or regulatory authority.

We shall on demand pay you against all claims, demands, payments, losses, costs, liabilities, charges, expenses and other consequences which may arise or result from the processing or handling of the enclosed documents by you.

In no event shall ADCB Islamic Banking or any of its representatives be liable to us or any third parties under this agreement, whether arising out of or related to breach of the terms of this application (including negligence) or otherwise. The foregoing limitations shall apply even if the customer's remedies under this application fail of their essential purpose.

We accept full responsibility for all enclosed documents, any other relevant documents and the information therein submitted to you in relation to this application. We hereby authorize you to accept and act upon instructions in this application and agree to be bound by the terms and conditions in the application form. We undertake to ensure that the application form will be validly signed by our authorized signatory or signatories. We acknowledge that you are not responsible for and have no duty to verify any signature in other document other than the application form.

A person who is not a party to this application has no right to enforce any term of this application.

This application is governed by the laws of the United Arab Emirates and we submit to the non-exclusive jurisdiction of the courts of the United Arab Emirates.

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**Authorized Signature and Company Stamp**